#### PRIVACY POLICY

We are committed to protecting your privacy. We only gather personal information from you if you provide it voluntarily, and we use it only to send you communications you have requested. We maintain the privacy of your information using security technologies and adhere to policies that prevent unauthorized use of your personal information.

# What personal information do we collect, and how is it used?

We collect personal information such as name and e-mail address when you voluntarily subscribe to one of our publications, fill out the membership registration page, or send us feedback. The information collected is used to send e-mail communications and other information we think will be of interest. If, for any reason, you would like to be removed from our e-mail list, you can unsubscribe by clicking on the unsubscribe link present in all our messages, or by replying to sender with "remove" in the subject line. We also collect anonymous information on which portions of our Web site visitors access or visit. We monitor and track information such as usage patterns of visitors to our Web site. We use this information to improve our Web site, our operations, and our client service.

# Protecting your privacy

As part of our commitment to ensuring the privacy of subscribers, we do not sell or exchange names, e-mail addresses, or any other personally identifiable information with any third party.

### Use of cookies

Cookies are pieces of information that are stored on your computer to help identify you while you visit our Web site. We use cookies to make visiting and using our Web site easier - so that you don't have to continually re-enter form information, and so that we can tailor your visit to your expressed preferences.

## Links to other sites

This Web site provides links to third party Web sites. While we make efforts to choose our links carefully, we take no responsibility for the content or privacy policy of linked Web sites.

### **Privacy policy changes**

We maintain the option to change this privacy policy at any time by posting a new version of it to our Web site. Please review this privacy policy periodically to stay abreast of any changes that may have been made to it, because your continued use of our Web site after the date that such changes are posted will be deemed to be your agreement to the changed terms.